



**Modesto Junior College Foundation  
General Request Form**  
revised 11.30.11

Request Date: \_\_\_\_\_

Requestor: \_\_\_\_\_  
(PLEASE PRINT)

Extension: \_\_\_\_\_

Division: \_\_\_\_\_

Division Dean Signature (required) \_\_\_\_\_ Date: \_\_\_\_\_

*(Vice President's or President's Signature applicable if requestor is a direct report to a Vice President or President)*

Requesting Funds from Endowment or Account Name (if known):  
\_\_\_\_\_

Requested Amount: \$\_\_\_\_\_

Matching Amount (1 to 1 match recommended for all requests): \_\_\_\_\_  
(AMOUNT) (SOURCE)

**As a condition of the award, if granted, the requestor is agreeing that he/she shall provide a 1-page outcome summary based on the outcomes generated by the funding provided. Six months after the date of issue, the check for awarded funds will be voided if not used. If account number is not provided within six months of award, the amount will be returned to the originating account and the award will be voided.**

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**RATIONALE FOR REQUEST (Please check one or more of the boxes below):**

- Request will increase FTES generation
- Request will increase student retention
- Request will increase student recruitment
- Request will enhance student services
- Request will improve student learning outcomes

**For each box checked, please provide full rationale below (include projected outcomes):**

