

## Frequently Asked Questions (FAQs)

### **Who may apply for Foundation Program Development Grants?**

Modesto Junior College Foundation Program Development Grants are made available to Modesto Junior College departments, faculty, and staff, whose proposed projects support the Foundation's mission: *“to generate financial support for and increase community awareness of students, programs and activities of Modesto Junior College”*.

### **What types of projects will the MJC Foundation help fund?**

Examples of activities that meet the Foundation's mission include, but are not limited to:

- Instructional or extracurricular equipment, technology, or supplies
- Staff or student travel to a conference, training or extracurricular activity
- Special events that enrich campus life, such as guest speakers
- Publication of student or faculty work

### **What will the MJC Foundation not fund?**

Examples of ineligible requests include, but are not limited to:

- Items that provide only personal, not professional or academic, benefit
- Individual scholarships
- Activities or items that are not related to Modesto Junior College students, faculty, staff, or potential/future students, such as a dinner/dance benefit for a church group

### **What is the deadline for proposal submissions?**

The MJC Foundation awards grants in the Fall and Spring of each academic year. The deadline for the Fall cycle is general towards the end of October and the deadline for the Spring cycle is generally towards the end of April. Exact deadlines can be obtained on the Foundation website or by calling the Foundation office at (209) 575-6068.

### **How can faculty and staff members apply for grants?**

Applications can be downloaded from the MJC Foundation website on the [Staff & Program Development](#) page.

### **What are the minimum and maximum requested amounts?**

The minimum amount is \$100. There is no maximum grant request; however, the Foundation anticipates making approximately 20 – 25 awards in the range of \$200 to \$1,000 annually.

**What is the selection process?**

Proposals are reviewed and selected by a Subcommittee of the Foundation Board of Directors (voting members only). The Program Development Grants Committee will NOT include any college or district staff members.

**What are the Foundation's accountability requirements for approved grants?**

Grant recipients will be required to provide original receipts and/or invoices for all expenditures. All grant recipients are expected to complete funded projects as they are described in their proposal request. Otherwise, they will be required to return funds to the Foundation for distribution to other worthy candidates.

**Who can I contact for more information about the MJC Foundation's grants?**

Please call the Foundation at (209) 575-6619.